



Membership Application

New Member

Renewal

1. Member Business Details

Name				
Business Name				
Invoice Address				
	Postcode			
Mobile No.		Tel. No.		
Email				
Website Address				
Which business category do you wish to represent within the group?				
How did you hear about BforB?	Letter <input type="checkbox"/>	Email <input type="checkbox"/>	Invitation <input type="checkbox"/>	
	Newspaper/Magazine <input type="checkbox"/>	www <input type="checkbox"/>		
Other (please state)		Who introduced you?		
If you are not able to attend a meeting is there another person who will attend on your behalf?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Name			Business Name	
Tel. No.				

2. Applicant's Declaration of Membership

- a) I understand (and agree) that as a member of BforB I am committed to attending Group meetings as arranged (every two weeks) or to arrange for another person to attend on my behalf.
 b) I will conduct all my business dealings with integrity, commitment and honesty.
 c) I will follow up every referral that I receive and will document each referral, recommendation or introduction on a referral slip and forward a copy to the appropriate Executive Team for qualifying.
 d) I will allow BforB and its members to distribute my business card and/or business details for the purpose of promoting my business.
 e) I agree with the membership terms at the back of this form and acknowledge that my membership is for a full calendar year.

Applicant's Signature		Date	
Regional Director / Executive Team Signature		Date	
Official Use only (comments)			
Business Category			

3. Membership/Payment Options (Membership Calendar Year)

Group Name	
Sponsored By	
Start Date	
Official Use only (comments)	
a) 1 year @ £498.00 + 20.0% VAT = £597.60 (SAVES £254.00 ON 4 QUARTERLY PAYMENTS)	<input type="checkbox"/>
b) 6 months (2 equal payments) @ £310.00 + 20.0% VAT = £372.00 (SAVES £122.00 ON 4 QUARTERLY PAYMENTS)	<input type="checkbox"/>
c) Quarterly (4 equal payments) @ £188.00 + 20.0% VAT = £225.60	<input type="checkbox"/>

4. Payment Details

Credit Card <input type="checkbox"/>	Debit Card <input type="checkbox"/>	BACS <input type="checkbox"/>	Cheque* <input type="checkbox"/>
Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>	Delta <input type="checkbox"/>	Switch/Solo <input type="checkbox"/>
Issue No.		Security Code	
Card No.			
Valid From		Expiry End	
Cardholder's Name			
Cardholder's Address			
	Postcode		
Cardholder's Signature			

Please note: Quarterly and 6 monthly payments by Credit / Debit Card only.
Once accepted, Membership Fee is not refundable.

*Please make cheques payable to Business for Breakfast.

Special Comments (for official use only) When completed, please send your application to:
 Aces Holdings Ltd T/A Business for Breakfast, 31 Peel Street, Eccles, M30 0NG | Telephone: 0845 688 4445 | Company Reg No.: 06888210 | VAT No.: 180 2107 47

Top Copy - BforB | Middle - Member | Bottom - Regional Director

Terms and Conditions for Membership of the Business for Breakfast organisation

1. Summary:

Business for Breakfast meetings are held on a bi-weekly basis. Your attendance at each meeting is vital to develop more business for you and for your colleagues in your group. Business for Breakfast reserves the right to change, alter and vary these terms and conditions from time to time.

2. Membership Fees and Payments:

You are required to pay a yearly membership fee which entitles you to be a member of a Business for Breakfast group. Fee options include:

- 2.1 Annual payment of £498 + VAT, paid in advance.
- 2.2 Half annually payments of £310 + VAT, paid in advance by Credit / Debit Card only.
- 2.3 Quarterly payments of £188 + VAT, paid in advance by Credit / Debit Card only.

Cleared funds must be received within 5 days unless agreed otherwise with the Business for Breakfast representative, as commented in the comments section within box 3 overleaf. Payments not made within the 5 day period will incur a debt recovery fee.

Upon acceptance of your membership of Business for Breakfast the yearly membership fee is non-refundable. Membership Fees are paid to Aces Holdings Ltd t/a Business for Breakfast, 31 Peel Street, Eccles, M30 0NG. In addition, on a monthly basis in advance, via Standing Order, a meeting and refreshments fee is required to cover your position in your allocated group and ensure that facilities are available for the meeting this fee may vary depending on the venue. This payment is to be met by you whether or not you or a representative appointed by you attends the meeting.

3. The Club Rules:

The success of the group is based on regular attendance of members, mutual understanding and the vigour provided by guests invited to meetings by members. Upon your anticipated non-attendance at a group meeting you are asked to:

- 3.1 As soon as reasonably practicable before the meeting inform a member of the Executive Team of your inability to attend.
- 3.2 If possible arrange for someone to represent you at the meeting. Representatives can be business colleagues, business or personal contacts, or a Business for Breakfast member from another meeting group.
- 3.3 Upon finding a suitable representative, as soon as reasonably practicable, inform a member of the Executive Team of their planned attendance at the meeting. Sufficient information regarding the representatives' business sector should be imparted at this stage to enable the Executive Team to assess whether the representative's business conflicts with that of another group members' business.

Representatives and any guests that you invite to meetings, must always discuss potential conflicts of business with a member of the Executive Team at the beginning of the meeting. A representative that attends in your place, and any guests you invite, may, at the entire discretion of the Executive Team, be given the opportunity to promote their business to the group at the meeting. Your representative must first promote your business to the group, within the "member's section" of the meeting, and may then be invited to promote their business within the "guest section" of the meeting. A time lapse should always pass between the promotion of the two businesses, to add clarity and avoid confusion amongst members of the group.

The opportunity for your representative and/or guests to promote their business to the group can be restricted if the Executive Team deem there to be a business conflict with another member of the group. A representative prevented from addressing the group in such a way may still represent your business on your behalf. Representatives and guests may distribute their business cards to members at the meeting, but these must not be placed in the member's business card box, which is strictly for the business cards of member's alone.

Members must not be absent from more than two meetings per quarter without representation ("the Attendance Criteria").

Members are required to meet with all of the group members on a one to one basis no less than once in each year of membership ("the One to One Meeting Criteria"). This is to enhance your mutual understanding of the businesses of your fellow group members. Upon participating in a one to one Meeting you should complete a Referral Slip and hand it to a member of the Executive team.

Members are required to pass no less than 6 genuine referrals in relation to fellow group member's businesses, to individuals and businesses outside of the group in each year of membership ("the Referral Criteria").

Members must bring to meetings no less than 4 different guests in a year of membership ("the Guest Criteria"). Guests who attend but are unable to promote their business to the group due to a conflict of business with a group member do not count towards the Guest Criteria.

At each meeting there will be an opportunity for the members present to discuss member compliance with the Club Rules stated above. Should the members believe a particular member is not meeting his/her obligations regarding any of the following: the Attendance Criteria; the One to One Meeting Criteria; the Referral Criteria; the Guest Criteria; any other club rule specified above; any term or condition contained herein members should inform the Executive Team, who will confirm whether any of the obligations have not been met by the member in their discretion.

Following a finding of non-compliance by the Executive Team, the executive team may vote on a majority basis on whether to serve a written notice of non-compliance to the member. No further action will be taken if the Executive Team vote against a notice. If the members vote to serve the notice the Executive Team shall issue the notice as soon as reasonably practicable. If the Executive Team decide that the member has failed to rectify his/her non-compliance, within 2 months of receipt of notice, the Executive Team may at the next appropriate meeting vote on a majority basis on whether to either: open up that member's business category so as to enable the recruitment of another member into the group in the same category or terminate the member's membership of the group. The member concerned will be served with written notice of the group's decision by a member of the Executive Team, and given 7 days in which to serve a notice to appeal the decision, on a member of the Executive Team. Failure to serve a notice to appeal in time will result in the executive team's decision standing. If a notice to appeal is correctly served by the member, the Executive Team will hear and decide upon the member's appeal, as soon as reasonably practicable and implement their final decision. There is no further right to appeal the decision made by the Executive Team.

4. Training and Support:

An effective networking training course will be provided for you to fast track your networking ability and provide you with information about Business for Breakfast. You will be further informed of this training opportunity upon attending your first meeting. The training course should be regarded as mandatory; and every attempt should be made by yourself to attend the training as without it the effectiveness of the meetings will be reduced. This training may be held at your regular meeting or at another time.

Each member's group has an appointed Executive Team which controls and oversees the smooth running of the group. The Executive Team comprises of: 1. a Moderator, 2. a Co-ordinator and 3. a Host. Business for Breakfast will assign a representative of Business for Breakfast to your group. This representative will be in regular contact with your Executive Team to assist with the support and development of your group.

5. Miscellaneous:

Members acknowledge that any and all of the intellectual property rights including but not limited to: trade marks and trading names, whether or not registered copyrights, registered and unregistered design rights, patents, know how and all confidential information owned by Business for Breakfast shall at all times remain the sole property of Business for Breakfast. Members are not permitted to use any of the intellectual property rights owned by Business for Breakfast without the prior written consent of Business for Breakfast which may contain restrictions and limitations.

Business for Breakfast have no obligation, duty or liability to any Business for Breakfast members in contract, tort or otherwise, for any services or goods provided by any member of a Business for Breakfast group.

Business for Breakfast does not give any warranties as to the suitability of Business for Breakfast members to undertake any services they may provide as a result of being a member of Business for Breakfast. Nor does it warrant as to the level skill and care taken by a member when providing such services.

Business for Breakfast does not give any implied or express warranties as to any goods provided by members, as a result of being a Business for Breakfast member.

This agreement is governed by English Law and the parties submit to the exclusive jurisdiction of the English courts.

6. Contact Details:

You can contact the Business for Breakfast Head Office by: tel. 0845 688 4445 or fax 0844 993 4266 or write to Aces Holdings Ltd t/a Business for Breakfast, 31 Peel Street, Eccles, M30 0NG or email centralservices@bforb.co.uk.

Should you have a complaint you should complete a complaint form, available from the Executive Team and either return it to them, or send it via post to the Business for Breakfast address stated above.